



ISLAMIC UNIVERSITY IN UGANDA

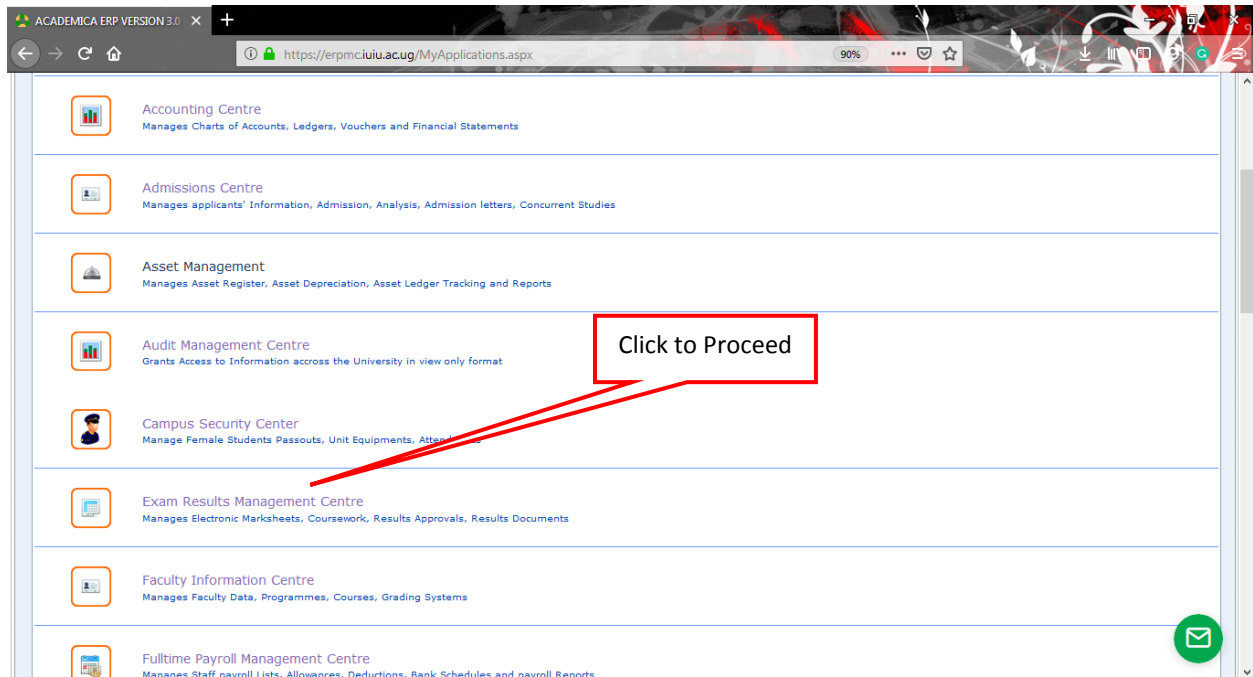
RESULT CAPTURE USER GUIDE

GETTING STARTED: HOW TO DEAL WITH RESULT APPROVAL

NOTE: Get access to the main ERP and not the portal through this link.

(<https://erpmc.iuiu.ac.ug>) and login successfully through the proper procedure.

1. From the dashboard click on *Exam Results Management Centre*.



2. Click Results Tracking from the various tabs displayed.

2.1 Pick Result Approval from the dropdown.

2.2 Pick the right academic year from the dropdown list.

2.3 Choose the right semester by clicking the **upward** or **downward arrow** button.

2.4 Click the upward or **downward arrow** button to choose level.

2.4 Enter the program name or code in the search box and wait for a little while for the system to load the results.

ACADEMICA ERP VERSION 3.0

https://erpmciuiu.ac.ug/ERP/Resultscentre/Default.aspx

ACADEMICA ERP VERSION 3.0 EXAM

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Dashboard UNMEB Results E-Coursework Sheets Internship Search Results Tracking Documents Centre

Date: Wednesday, 04 September, 2019

EXAM RESULTS APPROVAL

Faculty: - Security Level: 1 Academic Year: 2018/2019 Semester: 1 Set Level

REME

Code	Programme
<input checked="" type="checkbox"/> 01108	REMEDIAL PROGRAMME(FISAL)
<input type="checkbox"/> 02101	REMEDIAL PROGRAMME (ARTS)
<input checked="" type="checkbox"/> 03314	BACHELOR OF PROCUREMENT AND LOGISTICS MANAGEMENT
<input checked="" type="checkbox"/> 06102	REMEDIAL PROGRAMME (SCIENCE)

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2.6 Tick to select the course(s) that one intends to Approve.

2.7 Click the **Set Level** button to set a new level for the program results. e.g. Security Level 3 where by students can be able to view the results in their individual accounts.